



**Annual Meeting of
West Berkshire
District Council**

4 May 2004

Summons and Agenda

To: All Members of the Council

You are requested to attend the Annual Meeting of
WEST BERKSHIRE DISTRICT COUNCIL
to be held in the
COUNCIL OFFICES, MARKET STREET, NEWBURY
on
TUESDAY, 4 MAY 2004
at 7.00 p.m.

Head of Policy and Performance
West Berkshire District Council

Date: 23 April 2004

AGENDA

1. **APOLOGIES**
To receive apologies for inability to attend the meeting (if any).
2. **CHAIRMAN'S REMARKS**
The Chairman to report on his year of office and other matters of interest to Members.
3. **PRESENTATIONS**
The Chairman will make presentations to staff who have completed 25 years of service.
4. **ELECTION OF CHAIRMAN FOR THE MUNICIPAL YEAR 2004/2005**
- following which the Chairman will sign the declaration of acceptance of office.
5. **APPOINTMENT OF VICE-CHAIRMAN FOR THE MUNICIPAL YEAR 2004/2005**
- following which the Vice-Chairman will sign the declaration of acceptance of office.

6. **MINUTES** (*Pages 1 – 10*)
The Chairman to sign as a correct record the Minutes of the Council meeting held on 1 March 2004.
7. **DECLARATIONS OF INTEREST**
To receive notice of any Declarations of Interest from Members.
8. **ELECTION OF EXECUTIVE LEADER AND APPOINTMENT OF THE EXECUTIVE**
To elect the Executive Leader for the Municipal Year 2004/2005 and to receive notification from the Executive Leader of the Members appointed to the Executive.
9. **REVIEW OF THE CONSTITUTION** (*Pages 11- 70*)
To propose various amendments to the Council's Constitution
10. **APPOINTMENT OF AND ALLOCATION OF SEATS ON COMMITTEES** (*Pages 71- 77*)
To consider the appointment of and allocation of seats on Committees and associated bodies for the next Municipal Year.
11. **ADJOURNMENT OF MEETING**
At this stage, the meeting of the Council will be adjourned to enable the Committees and appropriate Sub-Committees appointed by the Council to meet to determine their Chairmen and Vice Chairmen.
12. **RECOMMENCEMENT OF MEETING**
The Council will reconvene to consider the business set out below.
13. **MATTERS REFERRED FROM COMMITTEES/SUB COMMITTEES**
To consider any matters referred from the meetings of the Committees/Sub Committees held on the evening.
14. **MEMBERS' ALLOWANCES** (*Pages 78 - 89*)
To receive the report of the West Berkshire Independent Remuneration Panel.
15. **EARLY YEARS AND CHILDCARE STRATEGIC PLAN 2004-06** (*Pages 90 -124*)
To approve the 2004/06 Early Years and Childcare Strategic Plan.